

Ref: LI/18/00558/LAPRE5
15th June 2018

Mr John Newcombe
Milton Shaw & Associates Ltd.
Roman House
46 Roman Way
Maidstone
Kent
ME17 4SG

Dear Mr Newcombe,

**Application for a variation to a premises licence (ref LN\20050509)
Royal County of Berkshire Polo Club, North Street, Winkfield, SL4 4TH**

I have been consulted on your application on behalf of the above premises for comment. Based on the information provided I am objecting to this application, as I believe insufficient detail has been provided within your operating schedule to mitigate for the potential of increased public nuisance as a result of this application. I would recommend some new conditions are attached to the premises licence as part of your operating schedule and existing conditions 67 to 72 inclusive are removed.

If you agree to accept these conditions being attached to your licence, I would be satisfied for the licence to be granted without the need for a hearing. If you have any other or alternative suggestions please contact either myself or Suzanne McLaughlin (Suzanne.McLaughlin@westberks.gov.uk, 01635 502851) within the next 7 days to discuss further.

1. Noise from the premises shall not unreasonably disturb other people.
2. No music or speech shall be relayed via external speakers other than for large events detailed in Condition 3.
3. Large events shall comply with Conditions 4 to 17 below. A large event is used to describe an event involving more than 1000 attendees.
4. There shall be no more than 6 large events per year and no more than two large events per month, unless otherwise agreed with the Licensing Authority. An event is used to describe a single day or night music event.
5. The Premises Licence Holder shall produce a Noise Management and Community Liaison Plan (NMP) for events.

6. Information relating to a specific event shall be submitted to the Licensing Authority for agreement no later than 28 days prior to the event. No alteration to the NMP after this date shall be made by the Premises Licence Holder except with the written consent of the Licensing Authority.
7. The NMP shall contain the methodology which shall be employed to control sound produced on the premises, in order to comply with the premises licence. The NMP must include all of the arrangements for preventing public nuisance and consultation with the local community and shall include:
 - a. An inventory of all sound systems to be used on the site
 - b. A schedule of contact details for those who are responsible for the sound systems
 - c. A list of stages and cinemas together with sound power output details, a schedule of their location, orientation, and shut down times and their maximum audience capacity
 - d. Maximum permitted sound power output details for traders
 - e. Management command and communication structure /methods for ensuring that permitted sound system output and finish times are not exceeded
 - f. Publication and dissemination of information to the public and arrangements for provision and staffing of a hotline number for dealing with complaints
 - g. Action to be taken by the Event Organiser following complaints.
8. The Premises Licence Holder shall ensure compliance with all aspects of the Noise Management and Community Liaison Plan.
9. At least 7 days prior to an event the Premises Licence Holder shall provide to the licensing authority a telephone number for contacting the licence holder or a nominated representative during the course of an event.
10. The Premises Licence Holder shall produce and make available a Public Information Document with details of arrangements for the event based on the Event Management Plan and NMP that might affect the local community. This shall be made available at least 7 days prior to the event and published through a method agreed with the Licensing Authority.
11. The Premises Licence Holder shall manage noise levels based on principles laid out in the 1995 'Code of Practice on Environmental Noise Control at Concerts.
12. Where the Premises Licence Holder plans to hold 3 or less music events per year the music noise level shall not exceed 65dB(A) over a 15 minute period, at 1 meter from the facade of any noise sensitive premises, from 11:00 to 23:00 hours
13. Where the Premises Licence Holder plans to hold more than 3 events per year the music noise level shall not exceed background noise levels by more than 15dB(A) over at 15 minute period, at 1 meter from the façade of any noise sensitive premises, from 11:00 to 23:00 hours.

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14. After 23:00m hours noise from the premises shall not be audible outside any dwelling in the vicinity
15. Music noise levels shall be measured throughout an event. Monitoring locations and noise levels to be met at those locations shall be agreed in writing with the Licensing Authority no later than 28 days in advance of the event.
16. The sound systems of the principal stages shall be tested to ensure compliance with condition 12, condition 13 and condition 14 prior to the commencement of the event. The Licensing Authority shall be notified no less than 24 hours in advance of such testing being undertaken
17. The Premises Licence Holder shall appoint a competent noise consultant to monitor and record on site and off site noise, to ensure compliance with condition 12, condition 13 and condition 14.
18. The Premises Licence Holder shall not permit amplification equipment to be brought onto the site unless:-
 - a. it is for use as part of regulated entertainment
 - b. it is for the use of authorised traders for the sole purpose of providing 'incidental' or background music to their stall or fairground attraction.
19. Erection/dismantling activities for equipment, stages etc. shall be restricted to 07:00 to 21:00 hours.
20. The use of explosives, pyrotechnics and fireworks of a similar nature which could cause disturbance in surrounding areas shall not be permitted.

I can be contacted through the Public Protection Partnership, a shared service provided by Bracknell Forest Council, West Berkshire Council and Wokingham Borough Council on 01635 503460, by email to sophie.needs@westberks.gov.uk or on 01344 352000 via Bracknell Customer Service Centre which is open from 8.30am to 5.00pm, Monday to Friday.

Yours sincerely

S. Needs

Dr Sophie Needs
Environmental Protection Officer

c.c. Licensing team, Bracknell Forest Council

This letter has been sent electronically to: [REDACTED]